**2023 O’Fallon Sportsmen’s Club Clubhouse Rental Agreement**

This contract for the rental of O’Fallon Sportsmen’s Clubhouse is between **O’Fallon Sportsmen’s Club** hereafter referred to as the Owner, and **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,** hereafter referred to as the Renter.

Whereas, the Renter desires to temporarily rent, occupy, and make use of the Owner’s clubhouse, located at **1024 Scott Troy Rd, O’Fallon, IL**.

Now, therefore, the parties agree to the following terms and conditions:

1. The Renter shall have access to and use of the clubhouse from **\_\_\_\_\_\_\_\_\_\_\_\_** to **\_\_\_\_\_\_\_\_\_\_** on date **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** for the purpose of hosting the Renter’s **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** event.

2. The Renter shall pay to the Owner the sum of **$100.00** no later than 30 days before the rental date. In addition, there is a **$50.00** cleaning/cancellation deposit which is required to be paid at the same time you pay the rental fee. NO Access will be given to the club house until payments are received. Payment can be made by check, cash or money order. If checks are used, it is preferred to have two checks **($100 and $50**) for payment to simplify returning the security deposit to the Renter.

**3. The $50.00 cleaning/cancellation deposit is forfeited once the clubhouse is reserved and the renter cancels the use of the clubhouse or does not show for the rental.**

**4. All renters are require to send a letter to the Owner requesting the use of the club (include reason). The letter should be received before a general membership meeting before your rental date because by-laws require the general membership to approve the use of the clubhouse.**

**5. NO access to the hall on Saturday until 1pm and NO rentals on legal holidays.**

6. Renter shall leave clubhouse as clean as it was given to the Renter. **If not, the cleaning/cancellation deposit will be forfeited.**  The Rental shall remove all personal property, trash, and other items from clubhouse. The Renter must put back all dishes, equipment, and etc. into the original storage location in clubhouse.

7. The Renter is NOT ALLOWED to use food, paper products, spices, and other items purchased by club funds during their use of the clubhouse.

8. Upon Renter’s completion of renters obligations, the cleaning/cancellation deposit will be returned to the Renter upon settlement, minus any charges for cleaning fees, use of any club food/supplies, or actual damages done to the clubhouse by Renter or his/her associates.

9. Renter will be liable for any physical damages, legal actions, and/or loss of reputation or business opportunities the Owner may incur as a consequence of the actions of the Renter or any of the Renter’s guests while Renter is in control of the clubhouse. The Rental shall indemnify and hold harmless the Owner against any and all legal actions which may arise from Renter’s use of the venue.

|  |  |
| --- | --- |
| Renter’s Signature, date | Owner’s Signature, date |

Renters Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Renters Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_